

In order to obtain the above each graduand should produce the following:

- i. Student Identity Card **if not** a Valid Identity Card
- ii. Duly filled Declaration Form. (downloadable from the above given weblink)
- iii. Receipt of payment of convocation fee and the refundable deposit
- iv. Having completed the online Employability Feedback Form, before collecting your academic cloak and garland.

You will also be issued **Two Guest Tickets** for the session you are scheduled to be present. Graduands scheduled for the respective sessions I, II, III & IV and their guests should assemble at the foyer of the BMICH on the respective Convocation day at the time given below.

Session I	- 08.00 a.m.
Session II	- 10.30 a.m.
Session III	- 01.30 p.m.
Session IV	- 03.30 p.m.

You will be presented to the Chancellor of the University of Colombo for the ceremonial conferment of the Degree at the appropriate session of the Convocation.

IMPORTANT NOTES:

1. **Graduands are requested to arrive well in time. Those who arrive after the formation of each procession would run the risk of being unable to present yourselves for the ceremonial conferment of degree.**
2. You will enter through the main entrance of the Assembly Hall and occupy the seat allocated to you according to your number appearing in the convocation book. When your name is read by the Rector of your Campus/ Dean of your Faculty/ Director of your Institute or School, as the case may be, you are expected to present yourself to the Chancellor to be ceremonially conferred the degree. Following conferment of the degree, you should return to your allocated seat.
3. Please note that **no** photographs are allowed inside the main Hall. **Cameras, Cellular telephones, and other electronic devices will not be allowed inside the hall. Children under 12 years will not be allowed to enter the hall.** The University will have an official photographer. You can make arrangements with the assigned photographer at the time of your collecting the cloak.
4. It is mandatory that you return the cloaks and garlands following the Convocation Ceremony, to the **AR/SAR/DR of your respective faculty, institute, school and campus**, on or before **13th of May 2021**. If the cloak and the garland are not returned on the date specified, a **penalty of Rs. 100/= per day** will be levied and the penalty has to be paid to the University of Colombo main collection account. Payment details are given in the weblink.