7th International Conference on Ayurveda, Unani, Siddha & Traditional medicine 2021

(ICAUST 2021)

Institute of Indigenous Medicine, University of Colombo

Oral Presentation Guidelines

Oral presentations have a duration of 8 minutes, followed by 2 minutes of Q&A, and 1 minute for switching the speaker.

You are required to join the Zoom conference meeting, at least 30 minutes prior to the session, but participation from the beginning of the symposium is highly appreciated (Links will be shared in due course).

At the conference: Please present yourself to the Session Chair in advance of the session.

Please prepare your talk such that you will end on time. Session chairs will be advised to keep a strict timing.

Microsoft PowerPoint and Presentation Tips

Embedding media: PowerPoint embeds image files directly into the file when you save them, while video files are not embedded. Only a link is made to the video file. Copy the video clips you want to insert into the same folder as the PowerPoint file. This will eliminate the problem of PowerPoint losing the link to the file.

Streaming: If you want to stream media, it is advised to use local playback instead, as sufficient speed of the WiFi connection cannot be guaranteed at all times.

Fonts: Widely used sans serif fonts such as Arial or Helvetica is recommended for clarity and compatibility. Confirm a font size of at least 24 points for body text and 36 to 40 points for headings. Light colored text on a dark background is advised. Avoid using red or green. Confirm that the maximum number of lines in text slides is no more than 6 or 7.

Format: The best use of the given presentation space (screen) can be achieved by presenting in 16:9.

Evaluation of Oral presentations
Please note that the Oral presentation will be evaluated by panel of two judges and the best oral presentations will be selected.